

# ST JOHN FISHER SCHOOL

*When You Love To Learn  
You Learn To Love*



BEHAVIOUR POLICY

SPRING 2020

## Code of Conduct

The School's Code of Conduct is intended to maintain a caring, Christian environment where forgiveness is central to our ethos. The objective is that "everyone will act with courtesy and consideration to others".

We will achieve these objectives by ensuring that our pupils know and follow this code :

1. You have the right to be safe and happy in school. This means no fighting, spitting, kicking, teasing, biting, punching, hitting or other physical contact.

Remember accidents happen - try not to react angrily. If you are hurt deliberately, do not hit back, but report to a teacher or supervisor on duty. No-one likes a bully.

2. Try to understand other people's point of view. This means you are not always right. There can be a variety of solutions.

3. Always speak politely to everyone (even if you feel bad tempered). This means no name-calling; arguing and answering back are always discourteous.

4. You are silent when you are required to be.

5. You have the right to learn in a quiet atmosphere and the responsibility to maintain this. This means no disruptive behaviour. The teacher who has to deal with it is wasting the learning and teaching time of the rest of the class.

6. Make it easy for everyone to learn and for the teacher to teach. This means arriving on time with everything you need for the day (reading book, homework). Listen carefully, follow instructions, be quiet and sensible at all times.

7. You move gently and quietly around the school. This means move sensible around the room. Greeting people you see, opening doors for adults and standing back to let people pass. Help where you can.

8. Always stay with the person responsible for you at that particular time. This means asking permission to go elsewhere in the school. Never leave the classroom, hall or school grounds - even in a temper! ***On visits stay with the person responsible for you.*** Do not talk to strangers.

9. Classrooms and games equipment belongs to everyone. All property should be respected. This means books; other children's work; tools and furniture are all treated respectfully. Things belonging to other people should be respected and not touched without their permission.

10. Keep the school clean and tidy so that it looks welcoming - we are proud of our school. This means putting litter in the bins and respecting any display areas. Remember chairs, tables and walls are not for writing on.

11. You should wear school uniform going to and from school. Out of school you are our ambassadors. This means behaving well and being polite to everyone. Good or bad behaviour will reflect on the school and your parents.

### **Positive Re-enforcement**

During the day all adults promote a feeling of positive self-worth by:

- helping the pupils to develop an awareness of self-esteem, an awareness of others and an awareness of God
- helping children grow as valued members of our Catholic community
- giving positive reinforcement by constructive comments encouragement and praise
- organising a high standard of display to show pupils work is valued;
- providing the pupils with positive role models
- providing opportunities to develop special talents and gifts;
- encouraging the pupils to take part in out-of-school clubs and activities;
- encouraging pupils to accept tasks and responsibilities
- rewarding children with stickers and certificates for positive attitude and behaviour. Stickers may be given in class for: positive behaviour, kindness, effort, attainment, helpfulness, consideration, good behaviour, excellent work etc.
- understanding that pupils with Special Educational Needs respond well to verbal praise as well as stickers and reward charts and encouraging them in this way;

Assemblies bring the whole school together in the spirit of Christianity. This provides an opportunity to display positive attitudes about themselves as members of the Catholic school community. During this time, we talk about, or show, pupils how to be respectful, thoughtful and considerate of others. Appropriate ways of behaving are reinforced. NO pupil is excluded from assembly except if they are having support lessons.

## **Badges and Certificates**

The following badges are distributed at Reward Assemblies on Friday.

- **Birthday Badge** - for the recognition and celebration of birthdays during that week
- **Class Badges (Individual)**- for qualities (kindness, hard work, etc.) demonstrated during the week (aimed at less academic children) and for subject areas.
- **Star Of The Week Award** - for the pupil from each class who has made an all round effort during that week
- **Playground Badge** - for good behaviour on the playground - selected by the dinner time staff
- Punctuality Panda - awarded to class with no-one late that week
- Attendance Ted - awarded to class with no absence that week

## **DISCIPLINE - School Rules**

All pupils have a right to be safe and happy in school. To ensure this, there are clear rules and consequences should those rules be ignored.

We regard self-discipline most highly. A thoughtful, caring, Christian attitude towards others, together with good manners, is seen as essential.

If a pupil needs 'reminding' of the school rules they are sent to the 'Thinking Ambassadors' during break time.

In most instances a pupil will be given a clear warning before sanctions are brought into play.

Parents are informed of the rules before their children start school. No corporal punishment is used.

Working outside the classroom or in another classroom is used for serious breaches of behaviour expectations.

Every class has a traffic light system, and any pupil who is on the red circle misses the Friday afternoon Golden Hour activities.

***Should a serious problem arise, the parents are contacted immediately***

It is usual then for the parents to come to the school to discuss the pupil's behaviour. Where it would seem that some rules have been overlooked or forgotten, letters are sent to parents drawing their attention to this.

Pupils are reminded of school rules from time to time at assemblies.

Contact books may be kept to inform home/school of any progress made

If it is appropriate, misbehaving pupils are sent to other classes during the day. They have work provided by their teacher and either a TA or another pupil should accompany them to the other classroom. If a pupil is sent, a note stating the reason for the pupil's removal should accompany them. A KS1 pupil should be sent to a KS1 class and a KS2 pupil to a KS2 class whenever possible.

A pupil who does not follow the expected school rules set out by the school and our faith may have to work in isolation for a period of 1 to 3 days. Isolation means they work outside their classroom completing the work set by the class teacher. The use of internal isolation helps reduce the possibility of a formal exclusion in serious cases. The time outside the class is for the pupil to have time to reflect upon their actions and to ensure the highest standards of behaviour are maintained.

No pupil is excluded from any curriculum activity except on the grounds of Health and Safety, and then only after discussion with the Head Teacher.

Pupils who misbehave must only be punished on the day of the action, and then only for a session. They must be in their own class to learn.

Pupils are sent to the 'Thinking Ambassadors' for morning thinking time.

**Children must not be left anywhere in the school unsupervised - this includes the reception area.**

**The following behaviour is not acceptable:**

### **Fighting**

Fighting includes hitting, punching, kicking, biting, spitting and threatening to hit.

### **Rudeness to adults**

This includes defying, answering back to, swearing at and arguing with teachers, staff members and parents/helpers.

## Name Calling

This includes all comments, derogatory name calling, insults and jokes, which refer to another child's race, culture, gender, disability or family.

## Leaving school premises without permission

Should pupils become very upset or feel threatened in any way, they must go to the class teacher, Deputy Head teacher or Head teacher. Should they run out of school, the Head teacher will contact the parents and ring the police. Leaving the school grounds without permission will not be tolerated.

## Bullying

Bullying is not acceptable behaviour. Bullying behaviour is persistent teasing, name calling, threatening others, ganging up, excluding others or intimidation.

The pupil or pupils who feel they are bullied will be seen separately. Details of what occurs will be written down.

The pupil or pupils who are doing the bullying will be seen separately, the leader first. Details will be written down. It will be made clear that they must stop the bullying.

It will also be made clear that each person is responsible for their own actions. There are no innocent bystanders. The pupils are regularly reminded that a game is only a game if everybody enjoys it, if an action was for a laugh- who was laughing?

Each pupil will discuss, with a teacher, what action should be taken to stop the bullying. The agreed action will be written down and kept in a central book. If it is a group, the whole group will meet to revise the action. The situation will be monitored closely.

## Health and Safety

For the pupil's safety, the following items are not allowed: Sweets, toys, most jewelry, badges, electronic games and money.

Any of these articles brought into school will be sent to the general office and put into the school safe for collection at the end of the day. Parents are asked to collect the confiscated articles from the Office.

Stud earrings are allowed, but must be removed, *by the child*, for PE. The school takes no responsibility for these.

Pupils are responsible for any clothing or articles brought to school. The school will not accept liability for lost or damaged articles or items of clothing.

Withdrawal of children from any part of the curriculum, including swimming and PE will only take place if there are Health and Safety issued relating to that area.

### Exclusions

All exclusions are reported to the Chair of Governors and the Local Education Authority. The parents are expected to attend a meeting with the Headteacher and a representative of the Governors before the expiry of the exclusion. Persistent bad behaviour/rudeness/defiance/aggression, if not resolved by a temporary exclusion, may warrant an indefinite, or even a permanent exclusion.

Before any exclusion can take place, except in the case of a serious one-off happening, there must be a written record of persistent offences and a child must have been referred to outside agencies.

As stated above 'A pupil who does not follow the expected school rules set out by the school and our faith may have to work in isolation for a period of 1 to 3 days. Isolation means they work outside their classroom completing the work set by the class teacher. The use of internal isolation helps reduce the possibility of a formal exclusion in serious cases. The time outside the class is for the pupil to have time to reflect upon their actions and to ensure the highest standards of behaviour are maintained.'

### Pupils with Behavioural Problems

Pupils who have EBD problems will be placed on the Special Needs Register after consultation with the parents. Parents whose children have persistent problems, (whether behavioural or educational), are encouraged to seek a referral for their child to the Educational Psychologist. Parents should contact the Headteacher or the SENCO or their own GP if they wish to have their child referred. Help from other agencies will be sought as the need arises.

### Mobile Phones

These are allowed in school if they are kept out of sight and earshot and are entirely the pupil's responsibility. If they are seen or heard the phone is taken to the office and only returned to a responsible adult.