



# St John Fisher Catholic Primary School

Kale Road, Erith, Kent DA18 4BA  
Telephone: 020 8310 7311 Fax: 020 8312 1017  
www.sjf.bexley.sch.uk

Head Teacher: Sarah J Griffin BA (Hons) MA (Hons) NPQH

6th October 2020

Dear Parents

## Parent/Teacher Telephone Meeting Autumn Term 2020

Due to current Covid-19 situation and the restrictions in place, we are unable to provide our Parents' Evenings in the usual format this term. We have allocated dates for teachers to make calls to parents to discuss how their child has settled and any other concerns you or the teacher may wish to discuss.

As we only have two telephone lines available in school and have to keep one line free for incoming and outgoing calls, we have allocated dates for each class teacher to make these calls.

Please note that we cannot offer alternative dates to those set out below:

Class	Teacher	Date
Reception	Mrs Baldwin	Monday 12 <sup>th</sup> October
Year 1	Mrs Brady	Monday 12 <sup>th</sup> October
Year 2	Miss Sholade	Tuesday 13 <sup>th</sup> October
Year 3	Mrs Owusu/Mrs Hollands	Tuesday 13 <sup>th</sup> October
Year 4	Mrs Keto-Edwards	Wednesday 14 <sup>th</sup> October
Year 5	Mrs Bennett	Wednesday 14 <sup>th</sup> October
Year 6	Miss McLaughlin	Thursday 15 <sup>th</sup> October

The calls will be made during the school day between 10.00 am and 5.00 pm. Teachers will call for a 5-minute meeting at the agreed time. Please ensure you are available to answer as we are unable to make follow up calls. The time limit on calls will be strictly adhered to as each teacher will have a full timetable of calls to complete on the allocated date.

Please complete the sheet attached and return to your child's teacher as soon as possible.

We do appreciate your continued support during these different times.

Miss Griffin  
Headteacher



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NAME OF CHILD \_\_\_\_\_

YEAR GROUP      REC    YEAR 1    YEAR 2    YEAR 3    YEAR 4    YEAR 5    YEAR 6

Please indicate a 1<sup>st</sup> and 2<sup>nd</sup> choice for you meeting and your child's teacher will confirm the meeting time allocated.

10.00am	10.10am	10.20am	10.30am	10.40am	10.50am	11.00am
11.10am	11.20am	11.30am	11.40am	11.50am	12.00noon	
1.00pm	1.10pm	1.20pm	1.30pm	1.40pm	1.50pm	2.00pm
2.10pm	2.20pm	2.30pm	2.40pm	3.30pm	3.40pm	3.50pm
4.00pm	4.10pm	4.20pm	4.30pm	4.40pm	4.50pm	5.00pm

To be completed by the teacher and returned.

Meeting Time Allocated \_\_\_\_\_